

Town of Deerfield
Finance Committee
Town Office
8 Conway Street, South Deerfield, MA 01373

Minutes of the February 4, 2014 Meeting

Members present were: Tom Clark, Skip Olmstead, John Paciorek, William Cummings, Mary A. Stokarski, and Ralph Healy.

Members absent: David Dacyszyn

Attendees: Brenda Hill, Town Accountant and Kayce Warren, Executive Assistant

1. Meeting Convened at 7:00 p.m.
2. Minutes from September 3, 2013 reviewed. Motion to approve as written made and seconded, approved unanimously (5-0-0).
3. After some discussion, the Committee decided to reorganize.
 - Motion made by T. Clark, seconded by J. Paciorek, naming S. Olmstead Chair, unan. approved (5-0-0).
 - Motion made and seconded to name J. Paciorek Vice-Chair, unan. approved (5-0-0).
 - Motion made by S. Olmstead, seconded by T. Clark to rotate the position of Secretary, for purposes of minute taking, amongst members; unan. approved (5-0-0).
4. K. Warren introduced B. Hill, the new Town Accountant to the members. The group briefly discussed a budget procedure, Accountant participation and reporting expectations in budget review process, and dissemination of information.
5. The committee voted to recommend the transfer request made on behalf of Zoning Board of Appeals Expense budget (Acct #001-176-5400-00) for \$700 for postage in excess of line item total - see attached request form. Motion made and seconded to approve, unan. approved (5-0-0).
6. Oxford (Pickle) Property was discussed. No proposals were received on 1-31-2014 at the bid opening. M. Stokarski presented a payment schedule from for the Land Note on the property.
7. The Committee reviewed a list of Omnibus budget accounts for approval – see attached. J. Paciorek motioned, seconded by S. Olmstead to approve all accounts except Veterans District Assessment Expense and Zoning Board of Appeals Expense.
8. Next meeting will be February 10, 2014, at 7:00 pm, convened at the Deerfield Elementary School for the budget hearing. Committee will reconvene at Town Offices to continue any discussion following the hearing.
9. The meeting adjourned at 8:15 p.m.